



Kevin Paul Riley

Name

Kevin Paul Riley FCA, FCPA, MAICD, SA Fin

Address and contact details

Managing Director
Riley & Riley
GPO Box 2447
Canberra City, ACT, 2601

Phone: 02 6230 5836

Mobile: 04 1925 4006

E-mail: kevinpriley@bigpond.com; kevin.riley@riley-riley.com.au

Current position

Company director

Education details

1974 – 1977 - School Certificate
Launceston Church Grammar School, Launceston, Tasmania

1978 – 1979 – Higher School Certificate
Alanvale College, Launceston, Tasmania

1980 – 1982 – Bachelor of Economics
Australian National University, Canberra, Australian Capital Territory

2002 – Graduate Certificate in Business Administration
Mt Eliza Business School, Mt Eliza, Victoria

Qualifications

Bachelor of Economics (ANU)

Graduate Certificate Business Administration (Mt Eliza Business School)

Certificate IV in Assessment and Workplace Training

Fellow of the Institute of Chartered Accountants in Australia (FCA)

Fellow of CPA Australia (FCPA)

Senior Associate, Financial Services Institute of Australasia (SA Fin)

Member, Australian Institute of Company Directors (MAICD)

Member, Institute of Public Administration in Australia

Member, International Coach Federation

Current Department of Defence and Department of Health and Ageing
access clearance, and

Recently expired Australian Government ‘SECRET’ security clearance.

Career history

1996 to current date – Company Director – KPR Holdings Proprietary
Limited (trading as Riley & Riley – Strategy Advisers), Capital Training
Proprietary Limited, and No Cooking The Books Proprietary Limited

1992 to 1996 Managing Consultant, Coopers & Lybrand Consultants -
Government Services Division

1990 to 1992 Senior Manager, Coopers & Lybrand

1988 to 1990 Manager, Price Waterhouse

1983 to 1988 Graduate to Senior Accountant, Price Waterhouse

***Key skills -
facilitation,
coaching, and
consulting***

Kevin is a well-regarded and respected adviser and coach in strategic planning, financial management and the implementation of plans within organisations. Kevin is experienced in adult learning principles, consultation, facilitation and presentation techniques. As a consultant, trainer, coach and facilitator, Kevin provides a blend of:

- presentational excellence
- expertise in financial and performance management best practice, and
- understanding and knowledge of the cultural issues that will need to be addressed as part of successfully introducing and managing change.

These skills have been successfully applied by Kevin in a range of community consultations as well as management consulting assignments.

***Focus on
improving
financial and
operational
performance***

Kevin has extensive experience in financial and performance management and budgeting and now has more than fifteen years experience of designing and delivering training programs in finance and management. As a facilitator and executive coach, he has provided practical assistance to executives seeking to improve financial and business performance.

Kevin has assisted management teams in a wide range of organisations to develop and implement their financial and operational performance improvement strategies. Organisations that Kevin has worked with include capital-intensive mining companies, manufacturing and processing companies, service and office product firms, natural resource managers, and Federal and State government departments.

***Recent
assignments***

Recent training, facilitation and consulting assignments that Kevin has conducted include:

- developing and delivering a half-day Senior Executive Service “Mastering Your Financial Environment” seminar for the Australian Public Service Commission and developed in conjunction with the Department of Finance and Deregulation
- developing and delivering a range of financial management training workshops for the Australian Government Department of Health and Ageing. The workshops include:
 - Introduction to the Commonwealth Budget
 - Building Your Budget
 - Managing and Monitoring Your Budget
 - Keeping the Books – An Introduction to Accounting, and
 - Financial Analysis.

***Recent
assignments***

- facilitating the development of performance information for the Australian Government Department of Agriculture, Fisheries and Forestry for inclusion in the 2010-11 Portfolio Budget Statement
- developing an “***Integrated Financial and Performance Framework***” for the Office of the Community Sector of the Tasmanian Department of Health and Human Services. The development of the Framework required State-wide consultations with representatives of the Community Sector as well as Departmental executives and business unit managers. This report is publicly available from

www.communityexpress.dhhs.tas.gov.au and was accepted by the Departmental Executive and adopted for implementation by the Ministers for Health and Human Services in February 2009.

- preparing a Financial Management Training Needs Analysis (TNA) for the Australian Government Department of Foreign Affairs and Trade, which included interviews with SES officers, focus groups with staff from financial and operational areas of the DFAT activities and an international survey addressing financial management functions and skills and training and non-training support tools in order to share DFATs future financial management training activities.
- delivering an advanced financial management seminar for senior managers of the ACT Department of Territory and Municipal Services
- facilitating a strategic planning day for the Office of the ACT Auditor-General
- developing and delivering financial management training for all Executive Level staff of the Australian Government Department of Education, Employment and Workplace Relations
- tailoring financial management training for the specific requirements of the Tasmanian Departments of Treasury and Finance, Health and Human Services, Premier and Cabinet, and Education
- facilitating the Australasian Treasury Officers' Conference in Hobart on behalf of the Tasmanian Department of Treasury and Finance
- developing training in government appropriations on behalf of the NSW Audit Office
- developing and delivering financial analysis training for the NSW Department of Ageing, Disability and Home Care
- developing a financial management education and training program for Tasmanian public sector agencies on behalf of the Department of Treasury and Finance
- delivering financial management training for the General Managers and Operational Managers of an international metal recycling company headquartered in Australia, these sessions included the involvement of the Managing Director and Executive General Managers
- delivering financial management training for the Executives of a publicly listed Australian financial services firm
- coaching in business strategy for the Asia-Pacific Operations Managers of an international office furniture corporation
- developing and delivering a Graduate Certificate in Accounting (previously Graduate Certificate in Professional Management (Finance)) on behalf of the Department of Defence and delivered on behalf of Southern Cross University. This program is offered within the Department of Defence for middle level managers and is tailored to address Defence related management issues. Kevin delivers all four units of the program which comprise Foundations of Management; Financial Accounting; Management Accounting; and Strategic Management

*Development
and delivery of
post-graduate
management
training*

Advising senior executives

- advising the Defence Reform Committee, Chaired by the Secretary of the Department of Prime Minister and Cabinet and including the Secretaries of Defence, Finance and Administration and Treasury on the ability of Defence corporate information systems to support internal purchaser-provider arrangements
- briefing the Audit Committee members of Fair Work Australia on governance and accountability issues
- coaching senior executives of private sector companies in financial management and implementation of business strategy
- delivering a Financial Management program for Capability Staff on behalf of the Vice Chief of the Defence Force within the Department of Defence
- facilitating business planning sessions for teams within the Department of Defence, including the Financial Services Branch, Corporate Services & Infrastructure Group (CSI Group), Systems Program Offices within the Defence Materiel Organisation (DMO) and the Defence Scientific and Technology Organisation (DSTO) Corporate Management Branch
- reviewing management reports to focus on delivering a value-adding financial function for the DSTO Corporate Management Branch of the Department of Defence
- providing advice to the Chief of Staff to the Minister for Finance and Deregulation
- providing half-day briefing on the Budget Process and Accrual Framework for Ministerial Advisers
- advising senior executives within the Department of Finance and Administration on the implementation of budget reforms and the impact of budget decisions on the balance sheet, underlying cash balances, fiscal balance and headline cash balance, and
- advising senior executives within the Tasmanian Department of Treasury and Finance on appropriations, the impact of changes to public finance legislation and the application of the outcomes and outputs budget framework.

Briefing ministerial advisers

Senior government briefings and facilitation assignments on Budget and accounting matters

Kevin has conducted a range of briefing, facilitation and advisory assignments on implementing accrual-based outcomes and outputs frameworks, including the use of performance information to support decision-making. These assignments include:

- delivering briefings on the Commonwealth framework and accrual budget papers for Cabinet Ministers, Shadow Ministers, Senators and Members of Parliament, their advisers, media and lobby groups
- facilitating a briefing on the outcomes and outputs framework to Commonwealth Portfolio Secretaries
- briefing the Joint Committee of Public Accounts and Audit
- managing aspects of the 1999-2000 and 2000-2001 Budget and MYEFO project plans for the Finance Budget Co-ordination Unit

- advising Finance Budget Group on aspects of departmental performance including the Defence, Education, Family & Community Services, Health & Ageing Agency Advice Teams
- reviewing the asset accounting and asset recording systems of the Department of Defence
- drafting chapters of the *Budget Processes Manual* for the Budget Co-ordination Unit of the Department of Finance and Administration, and
- assisting in development of a script, diagrams and booklet explaining the new framework as part of the CD-ROM developed by Finance and distributed to all Senators and Members of Parliament.

Facilitating executive decision making and planning

Kevin has facilitated briefings on the strategic application of the accrual-based management framework for the:

- Senior Executive Staff within the Department of Defence
- Secretary and Management Board of the Department of Parliamentary Reporting Staff
- Secretary and Management Board of the Department of Immigration and Multicultural Affairs, and
- Executive Team of the Health Services Division of the Department of Health and Aged Care.

Business feasibility and planning assignments

Kevin has undertaken a range of business feasibility and business planning assignments which have included Balanced Scorecard or Australian Business Excellence Frameworks. These reviews and consulting assignments have also required Kevin's sensitivity to cultural issues affecting organisational strategic and business plans. These assignments have included reviews on behalf of the Uluru Cultural Centre, Cocos Island Cooperative Limited, and Northern Territory Housing.

Other business planning assignments using the Balanced Scorecard or Australian Business Excellence frameworks include:

- Murrumbidgee Irrigation Limited
- Department of Defence CSI Group, DMO and DSTO, and
- IP Australia.

Training development and delivery assignments

Training needs assessment and analysis, development and delivery assignments that Kevin has been actively involved with include:

- delivering financial management training for the General Managers of an international metal recycling company headquartered in Australia, these sessions included the Managing Director and Executive General Managers
- developing the suite of 12 training courses for Finance on behalf of all Commonwealth agencies. These course materials have been made available to all Commonwealth agencies
- tailoring and delivery of financial management training course for the following Commonwealth agencies:
 - Aboriginal and Torres Strait Islander Commission
 - Australian Building and Construction Commission
 - Australian Customs Service

- Australian Greenhouse Office
- Australian Public Service Commission
- Australian Taxation Office
- Department of Agriculture, Fisheries and Forestry
- Department of Defence
- Department of Education Science and Training
- Department of Employment, Workplace Relations and Small Business
- Department of Environment and Heritage (Environment Australia)
- Department of Finance and Administration
- Department of Foreign Affairs and Trade
- Department of Health and Ageing
- Department of Prime Minister and Cabinet
- Department of Transport and Regional Development
- Fair Work Australia
- National Capital Authority
- Office of Indigenous Policy Coordination, and
- Workplace Ombudsman.

***Other
jurisdictions***

Kevin has provided a range of training, facilitation and consulting assignments with government agencies in other jurisdictions:

- delivering an Advanced Financial Management seminar for senior managers of the ACT Department of Territory and Municipal Services
- developing and tailoring financial management training courses for the Tasmanian Department of Health and Human Services
- consulting across the Tasmanian public sector to develop a financial management education and training program for Tasmanian public sector agencies on behalf of the Department of Treasury and Finance
- developing a suite of financial management training courses for Tasmanian public sector agencies on behalf of the Department of Treasury and Finance
- developing training in government appropriations on behalf of the NSW Audit Office
- developing and delivering financial analysis training for the NSW Office of Community Housing, NSW Housing and NSW Department of Ageing, Disability and Home Care
- delivering financial management and micro-economics training workshops for the NSW Department of Energy, Utilities and Sustainability
- delivering a range of financial programs on behalf of the NSW Department of Premier and Cabinet
- facilitating business planning workshops to develop outcomes and outputs for the Primary Industries Division of the Victorian Department of Natural Resources & Environment
- consulting with and facilitating workshops for the identification and specification of outcomes and outputs for the Victorian Department of State Development, including briefing and workshops with the Secretary and Management Board of the Department
- development and delivery of a suite of financial management training on behalf of the Queensland Departments of Transport and Main Roads

- assistance to the Queensland Department of Treasury in the implementation of the Managing for Outcomes (MFO) Framework, incorporating output-based accrual budgeting
- facilitating the development of output and activity specifications and performance measures and indicators for Territory Housing, and
- assistance to the ACT, Northern Territory, South Australian and Western Australian Departments of Treasury through the delivery of financial management reform training courses – incorporating outcome, output and accrual budgeting, accounting and management principles.

Audit management responsibility

As a Senior Manager with Coopers & Lybrand and Manager with Price Waterhouse, Kevin had the operational management responsibility for a range of audit assignments, in the public and private sector.

Public sector audit experience

Kevin managed the outsourced external financial statements audit of the Commonwealth Department of Health & Human Services (now the Department of Health & Ageing) in 1995-96 on behalf of the Australian National Audit Office. Kevin was also responsible for the conduct of internal audit assignments on behalf of the National Gallery of Australia, Australian Maritime Safety Authority, Commonwealth Department of Finance, Motor Accidents Insurance Board of Tasmania and ACT Department of Urban Services.

Private sector financial and operational audit and review assignments

Kevin has significant private sector auditing experience, including internal and external audit assignments on behalf of:

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| • Aberfoyle Mines Limited | • Kildried Timber Industries Limited |
| • Australian United Foods Limited | • Pasma Limited |
| • Automotive Components Limited | • Renison Goldfields Limited |
| • Australian Cement Limited | • Savage River Mines Joint Venture |
| • Avery Dennison Pty Limited | • Spicers Paper Limited |
| • Cadbury-Schweppes Limited | • Tasmania Mines Limited |
| • Cleveland-Cliffs Inc. | • Tasmanian Softwoods Pty Limited |
| • Coles-Myer Limited | • Tioxide Group Plc |
| • Comalco Limited | • The Advocate Newspaper Pty Limited, and |
| • Forest Resources JV | • Woolworths Limited. |
| • Harris & Company Limited | |
| • Haworths Inc. | |

Private sector executive coaching, consulting and facilitation

In the private sector, Kevin has provided executive coaching in strategy and finance to the Australian Managing Director of the Australian subsidiary of the world's largest office products manufacturer and the Asia-Pacific Operations Managers for an international office furniture corporation. These coaching sessions included dealing with strategy development and implementation, finance, performance management and the Balanced Scorecard.

Private sector performance reviews and training

Through his work experience with Price Waterhouse and Coopers & Lybrand, Kevin has assisted a range of Australia's largest mining and manufacturing companies in undertaking performance reviews and assessments of financial management performance. These reviews have identified improvements for financial and operational reporting, management control procedures and efficiency improvements.

Training, facilitation and coaching on behalf of professional bodies

Kevin is a regular presenter at conferences on financial management topics:

- presentation of papers and workshops in financial management and strategy development and implementation, financial analysis of accrual-based information, performance management and Balanced Scorecard, this included presenting two papers at the recent International Public Sector Accountant's Conference in Sydney in early 2009
- development and delivery of a Performance Management workshop featuring the Balanced Scorecard for the Australian Institute of Management
- development and delivery of a workshop on Building a Balanced Scorecard and Applying Value-based Management workshop on behalf of the Institute of Public Administration in Australia
- development and delivery of a one- day workshop on building a Balanced Scorecard for IQPC Conference Organisers – this was be delivered by Kevin Riley prior to a Balanced Scorecard conference featuring Dr. David Norton, and
- chairing conferences, delivering papers and conducting workshops on behalf of IIR Conferences.

Involvement with professional bodies

Kevin is active within professional bodies.

Kevin was Chair of the ACT Chartered Accountant's Discussion Group and was a member of the Institute's ACT Continuing Professional Education Committee. Kevin has previously been a Group Leader within the Institute of Chartered Accountant's Professional Year (now 'CA') program.

Interests outside of work

Outside of work, Kevin's interests include enjoying time with his young family, occasionally playing a game of golf, reading biographies and entertaining. Kevin is also a keen supporter of the Essendon Football Club, member of the Royal Automobile Club of Australia and member of the National Press Club.